

Accounts Associates – Accounting Services

East Asia Sentinel Limited

Responsibilities:

- Prepare management accounts for clients
- Provide administrative services
- Handle ad-hoc assignments as required

Requirements:

- At least 1 year related accounting experience
- Higher Diploma/Associate Degree/Degree holder in Accountancy
- Good command of written and spoken English and Chinese

Fresh graduates will be considered

We offer 5 days works, competitive remuneration package including annual leave, discretionary bonus, medical coverage, study and examination leaves to the successful candidate. Please forward your personal profile to us with current and expected salary by online application.

AUDIT ASSOCIATE/ SENIOR AUDIT ASSOCIATE

East Asia Sentinel Limited

Job Description

Requirement:

- Diploma or degree holder with major in accountancy is preferred but not essential
- Good command of written and spoken English and Chinese
- Familiar with PC application (MS Excel, Word)
- Working experience is not required and fresh graduates are welcomed
- Candidate with one-year or more experience in audit position will be offered as Audit Senior Level
- Immediate availability is highly preferred

Benefits

- Attractive salary package and bonus scheme
- 5 Days work
- Study Leave, Exam leave and Paid Sick Leave
- Overtime pay
- Medical insurance and benefit

We have been accredited by the Hong Kong Institute of Certified Public Accountants as an **Authorised Employer**.

